

OLD SAYBROOK POLICE COMMISSION

Regular Meeting
February 27, 2017
MINUTES

A regular meeting of the Old Saybrook Police Commission was held on Monday, February 27, 2017 at the Old Saybrook Town Hall.

Present: Chairman Stuart, Vice Chairman Von Dassel, Secretary Moran, Commissioner Coppes, Commissioner Maselli, Chief Spera and Lieutenant Roche were present from the Department of Police Services.

This meeting was video and audio taped by the Town of Old Saybrook.

I. **Call to Order/Pledge of Allegiance**

Chairman Stuart called the meeting to order at 7:00 PM and led those in attendance in the Pledge of Allegiance.

II. **Minutes**

A. December 19, 2016 Regular Meeting

Vice Chairman Von Dassel made a motion to accept the December 19, 2017 Regular Meeting Minutes. Commissioner Maselli seconded the motion. The motion to accept the December 19th Regular Meeting minutes passed with a vote of 4 in favor and 0 against.

B. January 5, 2017 Special Meeting

Commissioner Maselli made a motion to accept the January 5, 2017 Special Meeting Minutes. Commissioner Coppes seconded the motion. The motion to accept the January 5, 2017 Special Meeting Minutes passed with a vote of 4 in favor and 0 against.

C. January 9, 2017 Special Meeting

Commissioner Coppes made a motion to accept the January 10, 2017 Special Meeting Minutes. Vice Chairman Von Dassel seconded the motion. The motion to accept the January 10, 2017 Special Meeting Minutes passed with a vote of 4 in favor and 0 against.

Secretary Moran arrived after the Meeting Minutes were voted on.

III. **Comments from the Public**

There were no comments from the Public.

IV. **Executive Reports**

A. **Financial**

1. **16-17 Operating Budget**

Chief Spera went over the expenses and supplies spreadsheet and the contractual spreadsheet. He stated that there is nothing there that causes him concern. Everything that is over expended has been previously discussed. He stated that the Office Supplies line item is dangerously close which is why the Department has requested a small increase in that line item next fiscal year.

Regarding the Personnel spreadsheet he stated that due to the vacancies within the Department there will be overrun in Extra Personnel and Field Operations, but that the Police Salary line item should stay in the black.

The Police Union Contract has been settled. The retroactive pay will come out of the various categories that they were assigned to and adjustments will be made where necessary.

2. Report of Off Budget Accounts

Chief Spera stated that the Off Budget Account balance spreadsheets were included in each Commissioner packet.

3. FY 2018 Budget Status

Chief Spera advised the Commission that the Board of Selectman has reduced the FY 2018 Budget by \$25,000. Next Tuesday is the Board of Finance meeting where Chief Spera and Chairman Stuart will be present to answer any questions the Board of Finance may have.

The Commission asked where the \$25,000 reduction was taken out of.

Chief Spera stated that there wasn't a specific line item reduced. And the reduction is something that the Police Commission can discuss and determine where the money should come out of.

B. Administrative

1. Personnel Report

Chief Spera stated that Patrolman Ayotte officially left the Old Saybrook Police Department to go back and work for his hometown Police Department the Southington PD. He stated that he will bring Patrolman Ayotte's exit interview to the next meeting for the Commission to look over.

Chief Spera stated that Patrolman Ziolkovski remains out on sick leave. Chief Spera has not received the documentation from his doctors that were requested at the last Police Commission Meeting.

2. Possible Executive Session – To interview candidates for the Position of Patrolman.

Commissioner Maselli made a motion to enter into executive session inviting Chief Spera and Lieutenant Roche to participate. Secretary Moran seconded the motion to enter into executive session. The motion to enter into executive sessions passed with a vote of 5 in favor and 0 against.

The Police Commission entered into Executive Session at 7:10PM

Scott Sweeney entered Executive Session at 7:35PM.

Scott Sweeney exited Executive Session at 7:47PM.

The Police Commission exited Executive Session at 7:52PM

Secretary Moran made a motion to exit executive session. Vice Chairman Von Dassel seconded the motion to exit executive session. The motion to exit executive session passed with a vote of 5 in favor and 0 against.

1. **Discussion and Possible Action on the appointment of Patrolman to fill existing vacancies.**

Vice Chairman Von Dassel made a motion to hire Scott Sweeney for the position of Patrolman at a date to be determined by the Chief of Police. Commissioner Coppes seconded the motion. The motion to hire Scott Sweeney for the position of Patrolman at a date to be determined by the Chief of Police passed with a vote of 5 in favor and 0 against.

V. **Reports of Sub Committees / Liaisons**

1. **Law Enforcement Personnel Hiring**

They have not met.

2. **Law Enforcement Fund**

No Commissioners on this subcommittee were present at the meeting.

3. **Police Contract Negotiation**

The contract has been settled.

4. **Police Department Operational Study – RFQ/RFP Proposal**

Chairman Stuart stated that there have been a list of questions drafted and that he is waiting for First Selectman Fortuna to get back to him with a draft prior to the March 6th meeting.

Commissioner Coppes asked about where the Commission was as regarding the review process for the Chief of Police.

Commissioner Maselli and Vice Chairman Von Dassel will set up a time to hold a meeting regarding moving forward with the review process.

VI. **Comments from the Public**

There were no comments from the Public.

VII. **Comments from the Chief of Police**

Chief Spera stated that a prisoner had popped the sprinkler system just prior to the meeting. The water flooded the detention area and was currently being cleaned up and fixed. CIRMA was contacted and will be responding. The facility is still able to receive and house prisoners.

VIII. **Comments and/or Concerns from Commissioners**

There were no comments and/or concerns from Commissioners.

IX. **Adjournment**

Commissioner Maselli made a motion to adjourn. Commissioner Coppes seconded the motion. The motion to adjourn passed with a vote of 5 in favor and 0 against.

The meeting adjourned at 7:59PM.

The next regular Police Commission meeting is scheduled for March 27, 2017 at 7:00 PM in the first floor conference room at the Old Saybrook Town Hall.

Respectfully submitted by:

Jennifer Damato
Records Clerk for the Old Saybrook Police Commission